

OUTER WEST COMMUNITY COMMITTEE

WEDNESDAY, 8TH JUNE, 2022

PRESENT: Councillor Amanda Carter in the Chair

Councillors D Blackburn, P Carlill, A Carter,
A Forsaith, D Seary, S Seary, M Sowards
and T Smith

1 Appeals Against Refusal of Inspection of Documents

There were no appeals against refusal of inspection of documents.

2 Exempt Information - Possible Exclusion Of The Press And Public

There were no exempt items.

3 Late Items

There were two late items which were published and circulated at the request of the Chair. Agenda Item 15 – Highways and Transportation Stanningley Bottom Review (Minute 10 refers) and Agenda Item 16 – Champions Profile (Minute 14 refers)

4 Declaration of Interest

Cllr David Blackburn declared an other registrable interest in relation to Old Farnley Community Centre as they had applied for Wellbeing Funding.

5 Apologies For Absence

There were no apologies.

6 Open Forum / Community Forum

On this occasion no members of the public wished to speak at the Open Forum.

7 Minutes - 16th February 2022

RESOLVED – That the minutes of the meeting held on 16th February 2022 be approved as a correct record.

8 Update on LEEDS 2023 Year of Culture

The Chief Officer Culture and Economy submitted a report to provide the Outer West Community Committee with an update on LEEDS 2023 and to gather input and support from elected members and residents.

Members were shown a presentation as an introduction to the LEEDS 2023 year of culture with a brief background which included the setting up of the Leeds Culture Trust with an independent chair, funding, scrutiny, partnership working and promotion of the year of culture.

Members were informed of the following points:

- It is the aim of LEEDS 2023 for 75% of Leeds residents to be involved in the events. Some of the events will be free and held in all 33 wards with schools being invited to get involved. The aim is to show the diverse heritage of the city.
- Economic research has suggested that holding this type of event will attract investment to the city particularly through retail and hospitality.
- My LEEDS 2023 aims to empower the local communities through partnership and community working. There will be 33 Neighbourhood Hosts with one host recruited from each ward, this will be a paid role as a member of the LEEDS 2023 Team. The role will be as a connector to local residents to access and make the most of the Year of Culture. They will also play a key role in an event called the Weekender.
- The Weekender will take place for two days in August 2023 animating every ward with neighbourhood events. The aim is to bring together the communities through events such as street parties, cook outs and mini carnivals.
- Currently the team are holding events in wards to promote the LEEDS 2023 Year of Culture.

Member's discussions included:

- Need to address all areas within wards including the small hamlets such as Stanningley, Thornbury, Woodhall and Rodley.
- There is a need for proper communication with groups already providing activities and events in the local area and for communication with ward councillors who would be able to assist in connecting with the groups already working in the wards.
- Councillors were of the view that this communication should have been taking place before this point. Members wished to see the Year of Culture as being inspirational creating investment for the local areas and making a legacy for the future.

It was noted that there would be clear feedback on the spend per ward and this would be looked at by the Scrutiny Boards.

RESOLVED – To note the content of the report.

9 Digital & Information Update: Community Committees

The Chief Digital and Information Officer submitted a report for verbal discussion between elected members and officers from the Resources Directorate, relating to the issue of technology available for the purpose of recording and live streaming Community Committee meetings at venues in the localities.

It was noted that since emerging from lockdown, the Outer West Community Committee has based its formal meetings at Civic Hall, to best utilise the engagement opportunity enabled by the live streaming technology in place there. Members wished to understand the requirements needed to bring this capability to venues in the Outer West area, so members of the public can

attend meetings based locally, and those wanting to maintain social distancing can watch the proceedings using an online feed.

Members were informed of the following points:

- The set up from Civic Hall to live stream meetings from the Council Chamber and the main committee room are complex. They require technology and resources to ensure the format of the meetings could be met, all at a great cost to the Council.
- The Council also has use of MS Teams and Zoom which can support online meetings where there is a good internet connection.
- The live streaming of meetings within the locality would be dependent on the size of the venue, technology such as controls and mixers in a backroom and the internet connection in the venues.

Discussions on this issue included:

- The number of Council offices in the locality such as the Hubs and Farnley Hall do have internet connection and could be used for meetings.
- Cost analysis would be required to look at setting up live steaming facilities at Pudsey Civic Hall. Members were of the view that if this venue were to be set up to live stream meetings it would be a valuable community asset which could be hired out.
- The use of technology to live stream meetings had been discussed prior to the pandemic but this forced the council to use the technology available. Members thought it unacceptable that they had to remain in Civic Hall to live stream the Community Committee meetings which should be held in the communities that they serve. Members were of the view that this issue should be looked at by the Chief Executive. Members said that they did require all venues to have the technology to live stream meetings but a few decent venues in the local areas would be more acceptable to enable the Community meetings to be accessible to all whether they wished to attend in person or via online steaming.
- The Members of the Outer West Community Committee were of the view that this conversation was being had in other Community Committees.
- It was acknowledged that the video conferencing available at the Civic Hall was of a high specification. However, they understood that a hybrid version could be used, but would require a camera to allow everyone viewing online to see who was speaking.
- It was noted that the Police and Crime Commission meeting was held in Wakefield using hybrid technology and the use of a moveable camera. Members suggested that this should be looked at as an option.

Officers from Digital and Information Technology said that they would look at venues in the locality in relation to internet connection and video conferencing facilities. They also said that they would have a conversation with Wakefield Council in relation to the moveable camera.

**10 RESOLVED – To note the content of the report and discuss.
Highways & Transportation – Stanningley Bottom Review**

The Chair had requested a report from the Chief Officer Highways and Transportation due to concerns raised by Ward Councillors and residents in relation to the road junction and layout at Stanningley Bottom.

The submitted report asked the Community Committee to note the current Highways and Transportation position regarding the highway at Stanningley Bottom and for their consideration to the future layout and operation of the Stanningley Bottom scheme and what funding options may be available to contribute to requested maintenance and /or improvements.

The Community Committee were provided with the following information:

- CityConnect projects have been introduced across Leeds, aiming to provide segregated cycle and pedestrian infrastructure along key routes. The Leeds to Bradford cycle superhighway which runs along Bradford Road, Stanningley Road and Armley Road was the first scheme in Leeds.
- At Stanningley Bottom there was insufficient space to provide cycle tracks, so a project was developed which introduced changes to the road environment including coloured materials and changes in kerblines. This project also includes two un-marked 'roundel' junctions and two zebra crossings.
- It was noted that this scheme has successfully reduced traffic speeds and queues on the approaches to Stanningley Bottom.
- In 2018 an enhancement scheme was undertaken to provide greater contrast between surface textures. It was noted that this has been successful in improving driver behaviour and understanding. However, there has been some deterioration of the surface and responsive repairs have been undertaken.
- It was acknowledged that there have been concerns raised regarding road safety at the unmarked junctions, although the recorded injury data indicates that the junction is performing well. It was noted that there are ongoing requests for mini-roundabout markings to be provided although as most motorists use the junction safely these were not thought to be necessary.

Options had been provided for Member's consideration which included:

- Reactive maintenance of existing layout
- Full resurfacing of the carriageway at Stanningley Bottom and
- Full resurfacing plus additional road markings and crossing enhancements

Member's discussions included:

- Meetings had taken place with officers and the local MP to discuss the state of the road surface which required immediate attention as the markings are badly worn.

- The surface of the road and the worn state of the markings is making this junction dangerous for motorists, cyclists and pedestrians.
- This is a poorly devised scheme and concerns have been raised since the inception of the scheme.
- Residents would prefer to see roundabouts in this location and motorists are more accustomed to the use of roundabouts rather than roundels at this type of junction.
- Members expressed concern that discussions had been taking place about this junction for some months and were of the view that work at this junction was required urgently.

RESOLVED – To note the content of the report.

11 **Outer West Community Committee Finance Report**

The Head of Locality Partnerships submitted a report to update the Community Committee on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget as well as the Community Infrastructure Levy Budget for 2022/23.

Members were informed of the following points:

- Members were requested to consider the minimum conditions outlined at paragraph 14
- Members were asked to note the projects which had been approved by DDN since the last meeting held on 16th February 2022, as set out at paragraph 18.
- Members were advised that the Wellbeing allocation approved by Executive Board for 2022/23 was £94,210.00. Table 1 of the report showed an available carry forward figure of £71,084.18, with a total of £46,576.96 already allocated to projects. Therefore, the total revenue funding available to the Outer West Community Committee for 2022/23 is £118,717.22. Members were asked to note that so far, a total of £97,767.12 had been allocated to projects from Wellbeing and there is a remaining balance of £21,025.10.
- Members were requested to consider the following projects:
 - Money Buddies Outer West - £17,456.00 – Approved
 - Jubilee Benches Variation (installation costs) - £8,312.00 (£2,100.00 increase based on costs of £300.00 per installation x 6, plus £50.00 cost increase per bench x 6) Approved
- Members were advised the total Youth Activity Fund approved by Executive Board for 2022/23 was £43,230.00. Table 2 of the submitted report showed a carry forward figure of £45,246.87, with a total of £9,442.50 already allocated to projects. Therefore, the total revenue funding available for 2022/23 is £79,034.37. The Committee were asked to note that so far, a total of £41,826.00 had been allocated to projects and ring-fences as listed in Table 2. Therefore, the remaining balance for the Youth Activity Fund is £37,208.37.
- Members were requested to consider the following Youth Activity Fund Projects:
 - Beats on the street 2022 - £3,485.00 – Approved

- DAZL Outer West - £4,573.80 It was noted that DAZL had an existing ring-fence of £3,427.50 The approval of the project was to allow DAZL to hold the project at three locations as they had previously. – Approved
- Andy's Monday Youth Café – it was noted that there was an existing ring-fence of £2,400.00. However, the project organisers were now requesting £900.00 which would mean £1,500.00 would be returned to the Youth Activity Fund - Approved
- Rhinos Multi Sport Camps requested £6,000.00 – Approved
- Monitoring information had been provided by Farnley Youth Club, Lancastrian School Room Project and Outer West CCTV.
- The community committee approved a small grants and skips budget of £5,000.00 for 2022/23. The committee had allocated £1,258.17 with a remaining balance of £3,741.83. Table 3 showed those small grants and skips allocated to.
- Members were requested to note a current balance of £23,239.00 for the Capital Budget. Table 4 showed the breakdown for each ward.
- Members were requested to consider the follow project from the Capital Fund:
 - Farnley and Wortley Foodbank Container amount requested £3,968.94 – Approved
- Members were asked to note the current Community Infrastructure Levy Budget of £117,063.50 Table 5 showed the split for each ward.
- Table 6 provided an update on the Outer West Covid 19 Discretionary Fund.

Member's discussions included:

- *Money Buddies* – Concerns were expressed that the take up of this service had not reached the expected numbers and it was the view of the organiser that the sessions needed to be changed to a different time, maybe to coincide with school pick up time. Members were of the view that this service was vital with cost-of-living price increases affecting everyone. It was suggested that more publicity was required to let residents in the Outer West area know of all the locations and times that Money Buddies run their sessions. Members recognised that the Pudsey session was busy and requested information in relation to where people were travelling from to attend the session there. They were also of the view that housing and social services should be provided with information of the sessions in the Outer West to enable them to signpost customers for support.
- *Foodbank for Wortley* – Members were of the view that the foodbank was required in this area. They wished to ensure that volunteers received the right training and support.
- *Speed Indication Devices (SID's)* – Members had noted that 2 SID's in the Calverley and Farsley ward were not working and needed to be looked at. The Community Committee were advised that Highways officers were undertaking a survey of all SID's across Leeds.

- *Mapping Exercise in relation to funding activities* – Members were of the view that a mapping exercise should be carried out in the Outer West area to see what activities for young people already exist in relation to the priorities set out by the committee and through consultation what was required.

RESOLVED –

- a) Details of the minimum conditions for delegated decisions (Paragraphs 14-16) be approved
- b) Details of the Wellbeing Budget position (Table 1) be noted
- c) Large Grant proposals for consideration and decision (Paragraphs 25-27) be approved as set out above
- d) Details of the Youth Activity Fund (YAF) position (Table 2) be noted
- e) Youth Activity Fund Proposals for consideration and decision (Paragraphs 31-35) be approved as set out above
- f) Details of the small grants and skips Budget (Table 3) be noted
- g) Details of the Capital Budget (Table 4) be noted
- h) Capital Grant proposals for consideration and decision (Paragraph 45) be approved as set out above
- i) Details of the Community Committee Infrastructure Levy Budget (Table 5) be noted
- j) Details of the Covid-19 Discretionary Fund Budget (Table 6) be noted

12 Outer West Community Committee Update Report

The report of the head of Locality Partnerships updated Members with the work the Communities Team have been engaged in based on the priorities of the Community Committee.

The report requested Member's nominations to the sub-group of the committee for 2022/23. It was proposed and agreed that Cllrs Amanda Carter, David Blackburn and Simon Seary would be on the Environmental and Community Safety Sub-Group. It was noted that terms of reference would be sent out.

Members were advised that updates had been provided from:

- Cleaner Neighbourhoods Team
- Gully Cleansing
- Health Wellbeing and Adult Social Care
- Housing Advisory Panel
- Housing Teams in the Outer West area
- CCTV
- Outer West Community Hubs
- Community Centres in the Outer West area

There were also updates in relation to Community engagement and the Youth Activity Fund online consultation.

The Locality Officer extended his thanks to Members for their support of the Queen's Jubilee events. It noted that 12 projects had received funding from the Outer West Community Committee.

Members also expressed thanks to the Locality Officer and Jason Tabor for all the work that had gone into arranging the events. It was noted that the events had been well attended with everyone enjoying themselves.

RESOLVED – To note the content of the report and that Cllrs Amanda Carter, David Blackburn and Simon Seary be elected to the Environmental and Community Safety Sub-Group.

13 Outer West Community Committee - Youth Activity Fund Consultation Report

The Head of Locality Partnerships submitted a report which provided Members with background and context on the decision not to have a Youth Summit in 2021/22.

The report also provided the committee with an update on the Youth Activity Fund Consultation with children and young people which aimed to inform the committee's Youth Activity Spend for 2022/23.

Members were informed of the following points:

- The online survey ran from November 2021 and stayed open until 31st March 2022.
- All feedback from those young people was collated and fed into the Youth Activity Fund Consultation report to the Community Committee to inform the Youth Activity Fund Budget spend.
- The Outer West had 115 responses which was an increase from last years survey. The Outer West had the fifth highest response rate. A breakdown of the responses was provided at page 65 of the agenda pack.
- There was an even spread of ages and gender who requested more funding on activities with the most popular being sport, youth clubs and outdoor adventures and dance. Other activities mentioned were:
 - Music
 - Cooking,
 - Coding
 - Mixed Activity Fun Days

RESOLVED -

- a) Reflections from the last 12 months during the pandemic (Paragraphs 10-13) to be noted
- b) Details of the Youth Activity Fund consultation survey (Paragraphs 14-28) be noted
- c) That the Youth Activity Fund survey informs the Community Committee's Youth Activity Fund for 2022/23 to be noted

- d) That any projects funded by the Community Committee from the Youth Activity Fund focus on the themes and activity priorities identified in the Youth Activity Fund Consultation Survey be noted
- e) That options are explored for a physical Youth Summit in the next municipal year, 2022/23 to inform the Youth Activity Fund spend for 2023/24 be noted.

14 Community Committee Champions Role Profile

The report of the Head of Locality Partnerships updated the Champions Role profile.

The role and responsibility of a Community Committee Champion was discussed and ratified at the Chairs Forum meeting held in February 2022.

RESOLVED – To note the content of the report and the Champions Role profile, when making appointments to each of the themed champions.

15 Community Committee Appointments 2022/2023

The City Solicitor submitted a report to the Members of Outer West Community Committee asking Members to note the appointment of Cllr Amanda Carter as Chair of the Outer West Community Committee for 2022/23, as agreed at the recent Annual Council Meeting. The report also asked Members to note the appointment of Cllr David Blackburn as Deputy Chair to the Outer West Community Committee and invited Members to make appointments to those positions detailed in section 6 and the appendices.

It was noted that no appointments were required to any outside bodies this municipal year 2022/23. However, nominations were sought for:

- Children and Families Cluster – Pudsey
- Children and Families Cluster – Farnley
- Local Housing Advisory Panel
- Local Care Partnerships
 - West Leeds LCP
 - Armley LCP (Bramley, Wortley and Middleton)
- Champions
 - Children's Service
 - Environment and Community Safety
 - Employment, Skills and Welfare
 - Health Wellbeing and Adult Social Care
- Corporate Parenting Board

Members who had previously been appointed to the Local Care Partnerships had not received agendas or invitations to many meetings, Members wished for this to be noted and referred to the Local Care Partnership Team.

RESOLVED – To note the appointment of Cllr Amanda Carter as the Chair of the Outer West Community Committee for 2022/23 and the appointment of Cllr David Blackburn as Deputy Chair.

To appoint to the following:

Draft minutes to be approved at the meeting
to be held on Monday, 5th September, 2022

Organisation / Outside Body	No. of Places	Appointed
Clusters: Children and Families Cluster – Pudsey	2	Peter Carlill Simon Seary
Children and Families Cluster - Farnley	1	Ann Forsaith
Local Housing Advisory Panel	1 ward member per panel	David Blackburn Trish Smith Andrew Carter
Local Care Partnerships	1	Peter Carlill
West Leeds LCP	1	David Blackburn
Armley LCP (Bramley, Wortley and Middleton)		
Champions: Children’s Services	2	Peter Carlill & Ann Forsaith
Environment & Community Safety	1	Amanda Carter
Employment, Skills & Welfare	1	David Blackburn
Health, Wellbeing & Adult Social Care	2	David Blackburn Peter Carlill
Corporate Parenting Board	2	Peter Carlill Ann Forsaith

16 Date and Time of Next Meeting

RESOLVED – To note the next meeting of the Outer West Community Committee will be on Monday 5th September 2022 at 1pm, the venue to be confirmed.

Meeting concluded at 3:30pm